Nanstallon Solar Farm Community Fund 2024 - **Guidance notes**

**1. Fund purposes -** To support community and voluntary organisations whose projects will benefit the residents of Nanstallon.

**2. Eligibility criteria for grants**

Not for profit (non-commercial) organisations and groups.

* Projects need to be for the benefit of people living in Nanstallon.
* Organisations will need to have a bank account in the organisation’s name if awarded a grant.
* Organisations will need to have (at least) one member over 18.
* Projects should **either** provide services or opportunities for disadvantaged people **or** enhance and enrich the social, community or cultural life of the area.
* should represent value for money.
* must be capable of being delivered by the applicant organisation.

**3. Size of grants**

* there is a total of £600 available in 2024.
* there is no minimum or maximum size of grant (as long as it’s not bigger than £ 600!)
* Please provide accurate and realistic costings that will enable your project to be delivered well. We want to make sure that your project, if funded, has got the costs it needs.

**4. How to apply**

* Closing date: 5 pm, Friday 12th January 2024
* Fill in the application form below - electronic version is much preferred but hard copy accepted if it is not possible to complete the electronic version. If sending electronic copy **please use Word, do not send as PDF. Send the completed form to** [**communityfunds@wren.uk.com**](mailto:communityfunds@wren.uk.com)
* If hard copy, return completed forms to WREN c/o Alexander &Co. Negys Gorthybow, Schooners Business Park, Bess Park Road, Wadebridge, Cornwall PL27 6HB. or email to [communityfunds@wren.uk.com](mailto:communityfunds@wren.uk.com)
* **We will acknowledge all applications – if you have not received an acknowledgment 7 working days after submitting your application, please phone Tony Faragher on 01208 622123.**
* Decision on applications will be notified as soon as possible.
* **If you are not sure about anything -** Contact Tony Faragher on [communityfunds@wren.uk.com](mailto:communityfunds@wren.uk.com), or by phone 01208 622123.

**Nanstallon Solar Community Fund 2024**

**Please fill in all sections of this form – the information you provide will be used to make decisions about who will receive grants. Without full information we will be unable to assess your application.**

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| Name of group/ organisation |
| How many people are involved in your group / organisation? |
| Contact person  Name  Address  Telephone (landline and mobile numbers please)  Email |
| What is your position in your group / organisation? |
| Aims of your group / organisation - maximum 100 words. |
| Title of project for which you are seeking a grant (up to 10 words). |
| Description of project for which you are seeking a grant (up to 300 words). Please let us know what you are trying to achieve, what needs your project will meet, and how you will deliver the project. |
| Who will benefit from your project? Approximately how many people will benefit? What issue do you seek to address? |
| How much are you applying for?  What will it be spent on? Please give a detailed and clear breakdown of your proposed expenditure (please refer to the guidance note). |
| Have you applied to other funders for this project? If so, when do you expect to know from them whether you have been successful? |
| Is your project dependent on other funding? Are any permissions or consents needed before the project can go ahead? If yes, please give full details. |
| Please specify the timescale within which you anticipate that the grant will be spent. |
| Name in which the bank account is held (the same name as on the bank statements)  Bank Name  Sort Code  Account Number |
| Name of contact person.  I confirm that I can submit this application on behalf of my group / organisation.  I confirm that my group / organisation.   * has the capacity to complete this project should we be successful. * Has at least one person over 18 years old. * Has a bank account in its own name? * Agrees that the fact of applying for support from the Nanstallon Solar Community Fund may be made public, for example on the WREN website and in the media. * Understands that any grant given must be spent within a timescale agreed at the time of making the award. * Will provide receipts to support expenditure from the grant if asked to do so. * Will provide a short report on the progress and completion of the project |
| Please email your completed form to [communityfunds@wren.uk.com](mailto:communityfunds@wren.uk.com) , or post to WREN c/o Alexander &Co. Negys Gorthybow, Schooners Business Park, Bess Park Road, Wadebridge, Cornwall PL27 6HB by **5 pm, Friday January 24th, 2024.** |