

## **Minutes of WREN Board Meeting 1<sup>st</sup> April 2014 The Energy Shop Wadebridge**

WREN Board Members present: Richard Alexander (RA), David Atfield (DA), Jake Burnyeat (JB), Jerry Clark (JC), Tony Faragher (TF), Lizzy-Jane Frankel (LJF), Stephen Frankel (SF), Peter McGregor (PM), Caroline New (CN), Amanda Pennington (AP), Kevin Smith (KS), Rachel Wigglesworth (RW).

Dominic Comonte (DC) (operations manager), Leonie McGregor (LM) (minutes).  
Apologies: John Catchpole (Jn C), Adrian Jones (AJ).

Meeting started 18.00, closed 19.30.

Board approved minutes of last meeting on 4<sup>th</sup> March 2014.

**Dementia Action Alliance:** Training will be 22<sup>nd</sup> April tbc.

1. **Finance:** RA presented a draft cash forecast for the financial year ending 31<sup>st</sup> March 2015 and reported that there are now no liabilities on the balance sheet. RA will hold a regular finance update meeting in the week preceding the Board meeting with JC, DC, TF and LM. WREN is registered for VAT from today.
2. **Operational Projects:** An update document had been circulated by DC as a trial of a workable format for informing the Board.
  - **Modern Energy House:** Green Deal Cornwall (GDC) will be working in partnership with WREN on loft and cavity insulation. Many properties in the Wadebridge network area qualify for free measures regardless of size of house, and including social housing. An extensive marketing campaign will precede the arrival of GDC van and fitters ready to start installations. Any properties in the unfunded area (unshaded on the map) can have installations at reduced cost. The Board agreed to award 25 Wrens to each installation, forgoing any finder's fees for WREN.  
The Board also agreed it would be desirable to produce a 5 Wren note, and funding this will be considered by the procurement committee at their next meeting.
  - **Wadebridge Energy Company (WEC):** Good progress is being made with PV sites connected with South West Water pumping. Discussions are still ongoing regarding schools and other buildings.
  - **Superfast:** Students from Falmouth University are working on an in depth study with one Wadebridge family. They are also refining the project to simplify the amount of data requested in the larger study.  
A bid has been submitted for a Wrengage project jointly with Carnego Systems, thanks to JC for his work on this.
  - **Sunshine tariff:** SF and JB are meeting a partner electricity supplier to progress the project.
  - **Big Energy Saving Network:** The project is now complete. If the programme runs again next year WREN would bid again for involvement. TF is working on a comprehensive fuel poverty strategy for WREN.
  - **Community Fund arrangements: Middle Treworder** –TF is setting up a committee to include representatives from the 4 parishes involved (Wadebridge, Egloshayle, St Kew and St Minver), along with other representatives with the aim of making the committee robust enough to deal with any conflicts of interest.
  - **Smart Cornwall:** SF, JB, JC and DC are working on producing an outline of a local energy market along the lines of a routemap document which could form a project for EU funding.

3. **Wadebridge Fete 10<sup>th</sup> July:** It was agreed WREN would take part with a mini exhibition. The theme is “The last 100 years”.

**Other Business:**

- JC has completed a procurement process for PV installers.
- KS is coordinating the visit of Andy Atkins (Friends of the Earth) on 9<sup>th</sup> April.
- The new FCA rules on crowd sourcing and similar collective investment vehicles were noted and are not considered to raise issues for WREN.
- WREN’s procurement policy was approved by the Board.
- WREN now has 1000 followers on twitter.

**NEXT MEETING TUESDAY 6th MAY 6.PM WREN ENERGY SHOP  
(then 10<sup>th</sup> June, 1<sup>st</sup> July, 2<sup>nd</sup> September)**