

Minutes of WREN Board Meeting
3rd December 2013 The Energy Shop Wadebridge

WREN Board Members present: David Atfield (DA), John Catchpole (Jn C), Jerry Clark (JC), Tony Faragher (TF), Lizzy-Jane Frankel (LJF), Stephen Frankel (SF), Peter McGregor (PM), Kevin Smith (KS).

WREN Members present: Dominic Comonte (DC), Leonie McGregor (LM) (minutes).

Apologies: Richard Alexander (RA), Jake Burnyeat (JB), Adrian Jones (AJ), Caroline New (CN), Amanda Pennington (AP).

Meeting started 18.00, closed 20.00.

Board approved minutes of last meeting on 12th November 2013.

The Board voted unanimously to co-opt KS as a member of the WREN Board (proposed by TF, seconded by SF). KS was thanked and welcomed.

War Memorial: there have been some problems with the connection which should be resolved by a local electrician this week.

Dementia Action Alliance: WREN has signed up. Dementia awareness training is available – TF to make arrangements for this.

Wadebridge Fast Forward: this was discussed at a recent ehealth meeting – there are possibilities for a future funded project.

Green Energy Village: we are waiting for a final sign-off of the transfer of GEV to WREN by CDC and Cornwall Council.

1. **Finance:** TF presented RA's update of the current financial position. Forecasting and planning meeting being arranged for the near future.
2. **Clean Energy Balance:** bid was unsuccessful. The work involved in the bid process has resulted in WREN developing strong relationships with Western Power Distribution and Wales and West Utilities, who want to carry on working with WREN. JC and JB were thanked for their work on this bid.
3. **SWOT analysis session:** 0900 – 1200, 13th December in the Energy Shop.
4. **Stakeholder communication analysis session:** 0900 – 1100, 19th December in the Energy Shop. CN unable to attend in person but can contribute by phone. KS will provide flip chart stand for both sessions.
5. **Glow Cornwall, Green Deal & ECO:** Progress is slow for any offers through these routes because of the uncertainty associated with the underperformance of the Green Deal. DC & TF have therefore set about developing WREN's own comprehensive set of offers with the working title "The Modern Energy House". The goal is to consolidate current offers, and source those needed to fill any gaps, and then to produce a workable web-based tool for advising people which at the same time is user friendly for all WREN volunteers. The website will be the primary resource and will be updated constantly as the information changes. The upcoming communication strategy session is timely in the light of this. DC & TF were thanked for their work on this.

A new loft & cavity wall insulation offer has been put in place with Energycare, who will also advise customers on their eligibility for grants. JC is also looking the possibilities of a storage system for unused surplus generation, and combined heat and power systems.

6. **Cornwall Council** consultation on wind and solar: paper by KS discussed. KS will draft a response on behalf of WREN which will be supportive of the aim of making some of the criteria more explicit and resolving any anomalies within them. He will incorporate the issues of natural capital and benefits for local residents into the response. KS was thanked for his work on this paper.
7. **Awards:** The Board recorded its congratulations to SF who was named South West Sustainable Energy Champion at the Green Energy Awards. WREN and Jerry Clark have been shortlisted in the Cornwall Sustainability awards – ceremony 6th December. 3 extra tickets to be purchased.
8. **Christmas Party:** will be at Relish on 14th December – tickets in advance from the shop. LM to send invite to membership.
9. **Other Business:**
 - Business cards:** LJF will send request to Procurement Committee for cost of printing.
 - St Breock Windfarm s.106 agreement:** this has been signed, and provides that WREN will chair each of the 6 committees dealing with the community fund. It was decided that to ensure consistency the same person would fulfil this role for each of the committees, and TF would do this as Company Secretary.

WREN website: needs updating. KS & CN to collaborate on this.

NEXT MEETING TUESDAY 7th JANUARY 6.PM WREN ENERGY SHOP
(then 4th February, 4th March, 1st April,
6th May, 10th June, 1st July, 2nd September)