

**Minutes of WREN Board Meeting
3rd February 2015 The Energy Shop Wadebridge**

WREN Board Members present: Jake Burnyeat (JB), John Catchpole (Jn C), Jerry Clark (JC), Tony Faragher (TF), Lizzy-Jane Frankel (LJF), Stephen Frankel (SF), Peter McGregor (PM), Amanda Pennington (AP), Kevin Smith (KS).

Dominic Comonte (DC) WREN operations manager, Leonie McGregor (LM) (minutes).

Apologies: Richard Alexander (RA), David Atfield (DA), Adrian Jones (AJ), Caroline New (CN), Rachel Wigglesworth (RW).

Meeting started 18.00, closed 20.45.

Board approved minutes of last meeting on 6th January 2015.

1. **Finance:** Finance meeting arranged for Thursday 5th February.
2. **Coastal Communitites:** Short term funding for a full-time administrative post has been awarded to extend the existing Coastal Communities funding, recruitment to take place as soon as possible. AP and DA to be part of the recruitment team, HR advice is also being sought.
3. **Projects update:**
 - Modern Energy House:** The final report has been sent to the Trenouth Solar fund, the leaflets are now on display in the shop.
 - Wadebridge Energy Company (WEC):** The rules have been accepted by the FCA and the company will be registered within 3 weeks, with RA, DC and JB as the 3 founder members. Further directors are yet to be appointed, the rules state an equal number should be appointed by WREN and WEC. The terms of the power purchase agreement are being negotiated with SW Water and were discussed. Natural Generation have surveyed 17 of the 33 properties for the domestic solar PV rooftop offer and the associated documentation is being refined.
 - Community Funds:**
 - Pengelly Turbine fund - £10,000, the first meeting of the committee is set for later in February.
 - Middle Treworder solar fund - £20,000 to be offered in April/May, this will be an open call with no set bands, and bids for smaller amounts will be welcomed.
 - St Breock REG Windpower fund – TF is currently opening discussions with the parish councils over the terms of the fund.
 - £1000 Hawkey community fund – competition to be announced in forthcoming newsletter.
 - Smart Market Town:** Arrangements are being explored with strategic partners to bring in capital and expertise to take this initiative forward. The content of a Smart Market Town Master Plan using Wadebridge as an exemplar is to be discussed at a forthcoming meeting at Cornwall Council including representatives from the Neighbourhood Plan Action Group.
 - Sunshine Tariff:** The data analysis aspect of the project would be provided by WREN.
4. **Cornwall Council Renewable Energy Supplementary Planning document** – consultation is open until 27th March. KS to draft WREN's response, individual responses also appropriate.
5. **Confidentiality document** – draft circulated by TF. All directors and other parties likely to gain knowledge of confidential information to sign.

Other business:

- **Publications:** topics for the next WREN newsletter were discussed.
- **Midsummer festival:** Following a positive meeting with Feast, and offers of support from 2 of the Cornwall Councillors, the event will now take place in 2016 to give a longer lead in time.

**NEXT MEETING TUESDAY 3rd MARCH, 6PM WREN ENERGY SHOP
(then 14th April, 5th May, 2nd June, 7th July).**