

Minutes of WREN Board Meeting
2nd June 2015 The Energy Shop Wadebridge

WREN Board Members present: Jerry Clark (JC), John Catchpole (Jn C), Lizzy-Jane Frankel (LJF), Stephen Frankel (SF), Peter McGregor (PM), Amanda Pennington (AP), Kevin Smith (KS).

WREN operations manager: Dominic Comonte (DC).

WREN operations assistant: Sam Angwin (SA) (minutes).

Apologies: Richard Alexander (RA), David Atfield (DA), Jake Burnyeat (JB), Tony Faragher (TF), Adrian Jones (AJ), Leonie McGregor (LM), Caroline New (CN), Rachel Wigglesworth (RW).

Meeting started 18.00, closed 20.00.

Board approved minutes of last meeting on 5th May 2015.

Matters arising: None

1. **Finance:** RA made his apologies, as such there was no formal finance update. The board understand the situation remains similar to that presented in the previous finance update.
2. **Projects update:**
 - **Wadebridge Energy Company.** The power purchase agreement for the Nanstallon array has now been signed. The installation is likely to begin in mid-June and is expected to take 2 weeks. A preliminary accreditation application is being submitted in order to secure the FiT before the drop on 1st July. If required SWW will organise a temporary commissioning in order to secure the current FiT rate. The domestic rooftop portfolio is making progress, 2 mortgage providers have now given consent for the installation to go ahead, and more are expected soon.
 - **Sunshine Tariff.** Ovo have withdrawn their interest in being involved in the scheme. The project cannot be registered until a suitable supplier is procured. An alternative supplier, Tempus Energy, are being promoted to WPD as a viable alternative. Once a supplier is approved, a feasibility study can begin, however community engagement will have to wait for a further 2 months whilst Ofgem review the communications plan. SF suggested JC should continue working on this project to maintain momentum. The board give authority to JC to sign the agreement between WREN and WPD.
 - **Community Funds.** The commissioning date for the St Breock REG Windpower site is still not known, although it is expected the first tranche of funding will flow around this time next year. Part of the current fund from the Hawkey family is being used to provide free LED bulbs to WREN members at the RCS. LJF suggested that the next tranche of funding could be used for a competition for children. A presentation for the Pengelly fund will take place at the RCS and WREN will begin to distribute cheques to winners. The committee of the Treworder fund will meet on 15th June to confirm the conditions of the second tranche of funding.
 - **Events.** All preparations for the RCS have now been made. There will be 2 incentives to bring people to the stand, a free LED bulb offer (mentioned previously) and a competition. WREN will not be organising a specific event to promote the Solar Independence day but SA will contact the solar trade organisation to encourage them to promote WREN/community energy on their website. A 'sun' theme was suggested for the upcoming carnival, work will resume on this after the RCS.
 - **Communications.** The newsletter was sent out in time for the RCS mentioning the incentives to visit the stand.
3. **Other business:**
 - **Governance and Controls meeting:** KS is working on a document which outlines WRENs governance and controls structure. Once this is finalised the proposal will be brought to the board for approval.

NEXT MEETING TUESDAY 7th July, 6PM WREN ENERGY SHOP
(then 4th August, 8th September, 6th October, 3rd November, 1st December, 5th January, 2nd February, 1st March, 11th April, 10th May).