

Minutes of WREN Board Meeting
9th August 2016, Alexander & Co, Wadebridge

WREN Board Members present: Richard Alexander (RA), John Catchpole (Jn C), Jerry Clark (JC), Tony Faragher (TF), Peter McGregor (PM), Caroline New (CN), Kevin Smith (KS).

WREN ops assistant: Leonie McGregor (LM), (minutes).

Apologies: David Atfield (DA), William Box (WB), Jake Burnyeat (JB), Dominic Comonte (DC), Chris Coonick (CC), Lizzy-Jane Frankel (LJF), Amanda Pennington (AP), Rachel Wigglesworth (RW).

Meeting started 18.00, closed 19.15.

The Board approved the minutes of the last meeting on 19th July 2016 subject to one addition under Other Business, that DA, TF and KS had met with Sam Pocock to discuss his research.

Matters arising: KS advised that the newsletter will be published a little later than originally planned.

1. **Finance:** RA reported that the bank balance is in line with expectations, further clarification for the end of year forecast is awaited pending the outcome of discussions re variations to delivery of the Sunshine Tariff. JC to advise. The preparation of the year end accounts is nearly complete. RA to set a deadline for the return of the audited accounts by 9th September, ready to be signed at the next board meeting and then uploaded to WREN's website to coincide with the AGM invite.
2. **AGM, 27th September.** Postal invitations were discussed, and it was decided to propose a rule change at the AGM to request those members on the postal only list to contact WREN if they wished to remain a member. The wording for this proposal to be drafted by Jn C and RA and included in the postal invitation this year. It was also decided that WREN's accounts should continue to be independently audited, despite the smaller operation, and that David Elston as the current auditor and 2 others should be asked to submit tenders for a 3 year term. TF will circulate the draft Chair's report for comment
3. **Projects update:**
 - **Sunshine Tariff.** Customers have now been advised of the early termination of the project which is due to the data transfer system from the smart meters not working adequately, caused by a combination of the local geography and type of housing. JC and TF have been helping people switch supplier, by email, telephone and personal visits. JC and WB are working on the plan to retrieve the data manually from each meter, at which time they can help any remaining customers take readings and switch if necessary. It appears that most people have been understanding of the difficulties and appreciate that no fault attaches to WREN. A meeting in January at the Town Hall has been added in to the project to allow discussion and sharing of the outcomes.
 - **Community Funds.** The Middle Treworder fund (open for applications until 12th September) was featured on the front page of the Cornish Guardian. It was confirmed by JnC that the conditions of the s106 agreement re administration of the St Breock fund are binding.
4. **Nanstallon event:** The celebratory event at the array for the first anniversary of the installation will be Thursday 15th September pm.

Other Business:

- JnC proposed that now would be a good time for an updated SWOT analysis session. This was agreed and set to follow the next board meeting on 13th September, to be run by KS. The times will be 5.30 – 6.30, board meeting, 6.30 – 8.30 SWOT session. Food will be provided.
- Newsletter. KS plans to highlight RegenSW's report and a blog item from Plymouth Energy Company.

NEXT MEETING TUESDAY 13th September, 5.30PM The Goods Shed

(then 11th October, 8th November, 13th December).