

Minutes of WREN Board Meeting
12th January 2016, The Energy Shop, Wadebridge

WREN Board Members present: William Box (WB), Jake Burnyeat (JB), John Catchpole (Jn C), Jerry Clark (JC), Tony Faragher (TF), Lizzy-Jane Frankel (LJF), Stephen Frankel (SF), Peter McGregor (PM), Caroline New (CN), Kevin Smith (KS), Rachel Wigglesworth (RW).

WREN operations manager: Dominic Comonte (DC), operations assistant: Leonie McGregor (LM), (minutes).

Apologies: Richard Alexander (RA), David Atfield (DA), Amanda Pennington (AP).

Meeting started 18.00, closed 20.00.

The Board approved the minutes of the last meeting on 8th December 2015. There were no matters arising.

1. **Finance:** The finance committee met last week and following the full approval of the Sunshine Tariff is satisfied that the financial position is secure for the coming year. The next finance meeting in early February will examine the budget for the financial year 2016/17, including personnel and capacity costs.
2. **Projects update:**
 - **Sunshine Tariff.** Full approval has been granted by Ofgem and the project is now running with the first 20 sign ups received. Publicity has been successful so far with a front page in the Cornish Guardian, feature in the North Cornwall Advertiser and some other local print to come, as well as radio interviews recorded. Most enquirers to date report seeing the tariff in the local press. KS was thanked for his work on the communication of the project. The project team is on target for the first milestones this week. Large posters for the shop are being printed; CN was thanked for her work on these. Plans are in place for Royal Mail to deliver leaflets to all PL27 domestic properties. CN and DC to deliver to primary schools for book bag post. The launch event on 22nd January was discussed; the invitation list, content and running order of the event and catering arrangements were all agreed.
 - **Coastal Communities Team.** The economic report is nearing completion focussing mainly on energy with an additional section on cultural elements. The Town Council has provided valuable input to this.
 - **S.106 agreements.** The St Breock fund is currently open until 12th February.
 - **Summer Event. Plans** LJF is continuing work on the planning and fund raising for the festival. The initial bid to the Arts Council was unsuccessful, but can be resubmitted after feedback. Further funds have been allocated by Councillors Knightley and Rowe. Positive meetings with the primary school sustainability officer and a STEM ambassador have taken place. The celebratory event is planned for Sunday 26th June.
 - **Communications.** The next newsletter is due out at the end of January, any contributions should be sent to KS.
3. **Other business:**
 - **Soft Market Exercise.** DC is working on a response to this call with input from JB.

NEXT MEETING TUESDAY 9th February, 6PM WREN ENERGY SHOP
(then 8th March, 12th April, 10th May, 14th June, 12th July, 9th August, 13th September, 11th October, 8th November, 13th December).