

**Minutes of WREN Board Meeting
13th December 2017, The Goods Shed, Wadebridge**

WREN Board Members present; Chris Coonick (CC) (minutes), Tony Faragher (TF), Rick Johnson (RJ), Kevin Smith (KS), Amanda Pennington (AP), Eric Gill (EG).

Apologies: Rachel Wigglesworth (RW), Leonie McGregor (LM).

Meeting started 09:00, closed 10:30.

The Board approved the minutes of the last meeting held on 14th November 2017. There were no matters arising.

- 1. Finance Update:** KS & LM had meeting with Kevin Cornford and will be in a position to prepare a/cs. KS provided breakdown of unrestricted funds. Will still have VAT charge next year but can claim back. Fees – will need to look at Co-operative UK membership and Community Energy England (TF to ask LM to look into). £4k is due back from loan with WEC. We should be in a better position at the end of the year wrt deficit.
- 2. Communications:** KS to resend draft newsletter to AP. KS to add in article on presentation at Smart Metering Forum on Sunshine Tariff. RJ & EG to provide KS with bios & profile for website & will also welcome in newsletter. Newsletter to be sent out <xmas.
KS provided a brief summary on Smart Metering Forum event and CC provided info on 10:10's Riding on Sunbeams event.
- 3. Data Protection Compliance new regulations:** There are a number of databases on Dropbox. TF will delete all data for closed projects. TF to talk to Dominic as to whether he has any databases on the laptop. Will now only keep membership & subscribers list. TF to look at membership form to see what data rules are stated and to write a new paragraph on how we will treat members and subscribers data going forward.
- 4. Community Funds:** St Breock Fund is open – Will now ask about applicants financial position (income in last 12 months & reserves). No applications received yet. Panel is happy with how it is being run.
- 5. Possible future projects:** WREN have signed up to Cornwall New Energy (CNE) Project – BRE are to complete research into other community energy projects completed and in the pipeline across the UK and will host a workshop April/May with board to get WREN input into areas of interest. May publish final report as a co-published paper with WREN on Community Energy in the UK.
RW has submitted social prescribing bid to Dept of Health for Bodmin & may put request in for match funding from WREN for a Wadebridge project.
Energy efficiency & generation in housing – AP to draft letter to social housing providers that are developing in Wadebridge i.e. Stride Treglown.
TF has written to Clean Earth to ask if we can run £10k as a community fund with 10% admin fee for WREN.
Local supply model – Regen report mentions Sunshine Tariff
Industrial Strategy Challenge Fund – will await outcome of CNE project before investing time in applying for funding again.
- 6. Other business:** To discuss local recycling/ waste reduction initiatives & WREN involvement in next meeting.

NEXT MEETING WEDNESDAY 10th January, 9:15 am at The Goods Shed.

(then 14th February, 14th March, 11th April, 9th May, 13th June, 11th July, 8th August, 12th September, 10th October, 14th November, 12th December 2018)