

## WREN Board Meeting

### Minutes of Meeting held 13<sup>th</sup> June 2018

1 Apologies ; Rick , Chris, Leonie

2 present ; Tony, Amanda, Kevin

3. Minutes of the previous meeting – accepted as a true record.

4. Finance update; the financial position is essentially unaltered. The VAT reclaim of £250 is in hand with the required forms for this having been signed off. The change to WREN Rules (for audit of our accounts) have been approved by the Financial Conduct Authority. This means that the accounts for the year 2017/18 can be scrutinised by the Board and signed off by 2 Board members. Kevin will aim to have the accounts prepared ready for the August Board Meeting.

5. Communications – the Newsletter was sent out recently. A stand-alone mailing is ready to send out advertising the offers from the PETE project for efficient hot water tanks.

6. GDPR update. Amanda has agreed to be the lead on GDPR / data protection. In excess of 150 subscribers to the newsletter have confirmed they wish to continue receiving it. We discussed holding the data received as part of administering the various Community funds. The application forms will be amended so that applicants agree to their data being processed assess their application – including the forms being passed to panel members. Amanda and Kevin will research further into the GDPR rules about data held about organisations as opposed to data held about organisations.

7. St Breock Windfarm community Fund. A review meeting was held on the 12th June, attending by representatives from all towns and parishes except St Issey who tendered their apologies, together with WREN (tony & Leonie) and Carey Green from REG Power Management. We discussed and agreed minor changes too the application form, particularly the requirements for disclosing financial information. The meeting clarified the process for rolling forwards any underspend. The meeting did not require alteration of the rule whereby the casting vote, if needed, is held by WREN as Chair.

8. Funding from Clean Earth to run a Community Fund. Confirmation has been received in writing from Clean Earth for £10k per annum, £1k of which can be used by WREN to administer the Fund. The parameters of the Fund are (a) the fund will be publicly advertised (press, posters, websites etc) and applications invited. Decisions made by a panel chaired by WREN and made up of local people

with an interest in sustainability. Approx. 6 people on the panel. (b) Criteria for the fund : not for profit organisations, hold a bank account in the name of the organisation, operate in the Wadebridge and Padstow Community Network Area. (c) The fund will support environmental / sustainability projects, or projects that aim to inform and / or educate on environmental and sustainability issues. This can include projects about energy, biodiversity, pollution, climate change, transport, food, recycling, the natural environment etc. (d) Funded projects to provide a short completion or progress report. We will compile these into a report and send this Clean Earth so that they have a clear record on the spend of the £10k and what it has achieved.

The Fund will be named the WREN Community Benefit Fund. Possible panel members (in addition to 3 from the WREN Board) ; Emma Miller ( Cornwall Wildlife Trust) , Polzeath Marine Conservation Society, Marion Willetts (ex Tesco Community Champion) Andy Lyle (Betjeman Centre)

It was planned to run the Fund in May & June, with decisions in July. This year we will run it in September and October with decisions in November .

9 Plastics. Using the funds agreed at the last Board meeting (£200 for speaker, £100 for venue) we plan to combine a public event (in collaboration with the Wadebridge plastics campaign group) with the WREN AGM held in the last week of September (w/c 24<sup>th</sup> September). The public event may contain 2 separate elements ; a presentation and discussion for 10/11 year olds and a presentation / discussion for adults. Tony to progress the arrangements and report back.

10. Future projects ; Chris Coonick and her team will look at the feasibility of the 5 project areas that the Board identified. These are (a) Scoping out potential for community owned EV charger at Piggy Lane Car Park. (b) Contacting new housing developers to scope out potential for locally generated energy (c) Identification of local large energy users & potential ways to engage (d) Development of local partnerships to help deliver community resilience activities (i.e. energy shop activities) (e) Feasibility of virtual community microgrid (peer to peer trading)

11. AOB. (a) Tony updated from the WEC Board Meeting. The WEC Board have formally recorded that there is an outstanding loan from WREN of £4080. As the pV system still appears to be underperforming WEC are requesting a meeting with Paul Martin from the LCS to discuss the potential difficulties of offering £15k of shares as per the contract requirement. (b) Amanda drew attention to the current consultation by DEFRA to the establishment of a Marine conservation Zone for the Camel Estuary. She hoped that Board members might respond to the consultation.